

Guidance Notes

clients own expense).

Most delays in settling claims arise because claim forms are not fully completed or requested documents are not sent to us. We would therefore ask you to answer all questions (dashes and spaces cannot be accepted).

You should read and sign the declaration.

If you are unable to supply any of the requested documents, please include a separate note explaining why this is, to enable us to help you more quickly.

IMPORTANT: PLEASE READ CAREFULLY Please answer all the questions in **FULL** and in **BLOCK CAPITALS**.

The form when fully completed must be returned to your Insurance Broker, who arranged this insurance for you. They will forward it to Towergate AIUA.

		JORANCE B	ROKER DETAILS		
me & Address					
stcode			Tel. No.		
ntact Name			Email		
be completed by t	the claimant		· · · · · ·		
you are unable to co	mplete this form pe	rsonally, it may be	completed on your l	oehalf.	
licy No.		Po	olicyholders Name		
sured Person's I name cluding any titles)					
ate of Birth		Occupatio	n(s)		
ddress					
stcode		Tel. No.		Mobile	
e you VAT registered an you recover VAT fo			YES NO YES NO	_	
m No. on the policy			Type of animal		
ed			Weight in Kilo's		
ntity Mark/Tag			Age		
			Principle use since	purchase	
rket Value	£		Date of Purchase		
chase Price	£				

Livestock - NB 'Premises' are defined as **any** premises within Great Britain, owned used or occupied by the Insured for the purpose of the business

'	Number of animals on the Premises	(1)	Approx: Total Valu	ue f	
Beef cattle Dairy cattle					
Sheep					
Pigs					
Other					
Loss Details					
Date animal(s) first beca	Date dd/m	nm/yyyy	Time	am/pm	
Date animal(s) was first	Date dd/m	nm/yyyy	Time	am/pm	
Date the slaughter or d	Date dd/m	nm/yyyy	Time	am/pm	
Please give full details a	s to the cause of death				
If accidental, please stat					
Please support with a co	opy of the Post Mortem report when	applicable			
State location of the an to the policyholders add					
If death occurred on Th contact details of the Th					
Name and address of th	ne Veterinary Surgeon				
Name and address of the time of death					
Please state the amoun	ass		£		
Please support this state	ement with a copy of the Salvage Rec	ceipt		•	
Were any veterinary and		Yes		No	
If 'Yes' please attach co	ppy invoices (NOTE: Veterinary Fees in	curred must b	pe in an attempt to	save the anin	nals life)
Ltd and the Motor Insur- help us to check inform tell us about any incided	on to the Claims and Underwriting Extrance Anti-Fraud and Theft Register, relation provided and also to prevent front (such as an accident or theft) which this incident to the registers.	run by the Assaudulent clair	sociation of British ms. Under the cond	Insurers (ABI). ditions of your	The aim is to policy, you must
DECLARATION					
on behalf of the Insure understand that the m prosecution. I/We conf respect and that I have	n handling this claim, Towergate AIUA er(s) and that I/We confirm our info aking of a fraudulent claim by prov irm that the information given on the declared and not claimed amounts resi declaration before signing	ormed consentiding untrue is form is to t	t to the claim bei information is a c he best of my kno	ng handled o riminal offenc wledge and b	n this basis. I/We e likely to lead to belief, true in every
Signed			Date	:	

Veterinary Surgeons	Certif	icate - to be supp	lied by the Insured at the	eir own expense in	support of this claim	
I hereby certify that I, the unde	rsigned at	tended the animal d	escribed below, and c	onfirm that it is	the property of :-	
Policyholder's name			Address			
Animal Details/Name			Type of animal			
Breed			Identity Mark/Tag			
Sex			Age			
Market Value	£		Weight in Kilo's			
Loss Details						
Date of first attendance of anir	nal		Date dd/mm/yyyy	Time	am/pm	
Date last attended		Date dd/mm/yyyy	Time	am/pm		
Date the slaughter or death oc	curred		Date dd/mm/yyyy	Time	am/pm	
Please give full details as to the	cause of	death				
If you have carried out a post mortem of the animal please give the results						
Please support with a copy of t	he Post M	ortem report where	applicable			
What was the general condition of the animal						
If illness, when in your opinion did the condition first manifest itself						
Has the animal ever suffered from a condition of a similar nature before? If so, please give details						
If an accident, when and where did this occur						
In your opinion is the injury /illness consistent with the incident reported to you by the policyholder?			Yes		No	
Complete if the animal has been	en euthanis	sed and <u>STAMP / SIC</u>	<u>GN</u> to verify that this so	ection has been	completed by YOU.	
Please confirm this was done on immediate humane grounds			Yes		No	
If 'No' please give more details						
If death/ accident occurred whilst loading/ unloading/ in transit, please confirm the purpose of the journey/ intended journey						
Declaration by the Veterinary a	ttending					
I hereby certify that the above particulars are to the best of my knowledge and belief true and accurate and that no information which ought to be given has been withheld by me.						
Veterinary's Signature		Print name		Address of Surgery		
Date Tel			. No. Email Address		nail Address	

Towergate AIUA, Grimbald Crag Close, Knaresborough, HG5 8PJ, T: 0844 346 0411 F: 0844 346 0412, email aiua@towergate.co.uk www.towergateunderwriting.co.uk

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IMPORTANT NOTICE TO ALL CLAIMANTS

In the event that your claim is successful, we shall most likely issue payment by BACS transfer directly into your bank account, as this is both a faster and more secure form of payment.

Can you please complete the boxes with your bank account number, bank sort code, bank name and bank address ensuring our claims reference is quoted.

Towergate Underwriting Group Ltd utilise an encrypted email system, but if your email system is not encrypted, we cannot quarantee the security of your communication and you may wish to consider alternative methods of submitting these details.

Please detach the final page if details regarding your claim need to be completed by your vet, doctor or other such professional, due to the sensitive data contained.

Name of Bank	
Branch	
Sort Code	
Account No.	
Account Name	
Claims Reference	

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